**Vendor Information Sheet**

**Holiday Bazaar, Saturday, November 4, 2017 10:00 am to 3:00pm**

**Vendor Set-up:** 8:00 am. Saturday and all spaces must be ready by 10:00 am and remain open until 3:00 pm. No early packing up please.

**Reservations:** Please submit your Application no sooner than August 1, 2017. You must handle all financial transactions on your own merchandise and bring proper change. We cannot offer change. We do not have credit connections, but we have Wi-Fi and cell service if you have your own merchant services.

**Table Space:** Table/s and 1 chair provided. No booth set-ups or extra tables allowed in a table space.*We have limited amount of tables so any vendors that can provide their own tables are appreciated.*

**Booth Space:** A booth will consist of a 10’x10’ space, on a wall only. No tables will be provided for booth spaces, unless requested & approved before the Bazaar. There will be a $5.00 charge for each table provided. We have limited amount of tables.

**Spaces/ Cancellations:** Non- Refundable

**Electricity:** Provided on wall spaces only and must be requested and approved prior to the show.

**Taxes:** Each vendor is responsible for their own sales and collection of sales tax. Your cancelled check will be your confirmation. I do not send out confirmation notices.

**Parking:** To ensure there is enough parking for customers, vendors will park down the hill from the building after setting up and will be driven back to the building in our van. After the bazaar you will be driven back to your car.

**Send your Registration form & check, payable to MCSAC, to: P.O. Box 1066 Shelton, WA. 98584**

**If you have any questions, please do not hesitate to call me at: 360-463-2391 or email me at: Bubiwiskr@yahoo.com.**